

**ALL-HAZARDS
SCHOOL SECURITY
AND
SAFETY PLAN
TEMPLATE
With
SAMPLE APPENDICES and ANNEXES**

(School District Name)

DATE

Version 2.0

2018-2019

All-Hazards School Security and Safety Plan Template

The (SCHOOL DISTRICT NAME) is committed to the safety and security of students, faculty, staff, contractors and visitors on its campus. In order to support that commitment, the School System has conducted an all-hazards review of its schools' emergency prevention, protection, mitigation, response and recovery procedures relevant to natural and human caused disasters.

The All-Hazards School Security and Safety Plan ("Plan") that follows is the official policy of (SCHOOL DISTRICT NAME). We recognize the need to commit the appropriate municipal resources to ongoing training, exercises, and maintenance required in order to keep the Plan current. This Plan is a blueprint that relies on the commitment and expertise of individuals within and outside of the school community. Furthermore, clear communication between school and emergency management officials along with ongoing monitoring of emergency management practices and advisories is essential.

Effective school emergency management planning and the development of an all-hazards school plan cannot be accomplished in isolation. We recognize that it is critical that schools work with their district staff and community partners, including local emergency management staff, first responders, and public and mental health officials, during the planning process, as an effective school emergency operations plan is supported at the district level and integrated with other local, regional, and state plans.

SIGNATORY PAGE

This School District Security and Safety Plan is effective immediately and supersedes all previous editions. This plan shall be made an annex to the municipality's Local Emergency Operations Plan, reviewed, updated as necessary, and filed annually with the Department of Emergency Services and Public Protection/Division of Emergency Management and Homeland Security (DESPP/DEMHS) Regional Coordinator under Connecticut General Statutes Section 28-7, and Public Act No. 13-3 Section 87(c). This Plan is completed and approved through a collaboration of efforts in the community, including:

_____ District Superintendent/Date	_____ School Board Chair/Date
_____ (School's Name) Principal/Date ¹	_____ (School's Name) Principal/Date
_____ (School's Name) Principal/Date	_____ Municipal Chief Executive Officer/Date
_____ Emergency Management Director/Date	_____ Fire Chief/Date
_____ Police Chief/Date	_____ Local Public Health Director/Date
_____ Local Fire Marshal (if not Fire Chief) /Date	_____ Local EMS Director/Date

¹ Have each principal sign the school district plan.

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School District Security and Safety Committee & District Safe School Climate Committee Members

The School Security and Safety Committee may be combined with the Safe School Climate Committee; **if these committees are not combined** then **both** committees' members need to be listed below separately:

School Security and Safety Committee

Safe School Climate Committee

Local Police Officer

Parent or Guardian

Local First Responder

Teacher at School

Administrator at School

Mental Health Professional

Parent or Guardian

These committees meet the requirements of Public Act No. 13-3, and include the following members:

1. Local police officer;
2. Local first responder (fire or emergency medical services);
3. Teacher at school;
4. Administrator at school;
5. Mental health professional;
6. Parent or guardian;
7. Any other person the board of education deems necessary.

**Note: The parent/guardian for the Safe School Climate Committee MUST be appointed by the Principal and have a child enrolled within the school so if the two Committees are combined, the parent/guardian for the committee MUST be appointed by the Principal and have a child enrolled within the school.*

The School Security and Safety Committee is responsible for assisting in the development of this Plan, and for administering the Plan. Members of the committee might also include the chief executive officer (CEO) of the municipality, the superintendent of schools, law enforcement, public health, emergency management, school custodian or property manager, local emergency management director, information technology manager, and/or school nurse. The school security and safety committee should also invite subject matter experts to participate as needed, including, for example, the local public works director, high school student council president, food service director, and/or transportation coordinator.

The Safe School Climate Committee is responsible for the duties outlined in Conn. Gen. Stat. Section 10-222k, including implementing the provisions of this Plan regarding the collection, evaluation, and reporting of information related to instances of disturbing or threatening behavior that may not meet the definition of bullying.

Each school within the district will have a School Security and Safety Committee and a Safe School Climate Committee that will be identified in the individual school annexes.

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RECORD OF CHANGES

Change Number	Date of Change	Name and Title of Reviser	Summary of Change

RECORD OF DISTRIBUTION

(Please include the DEMHS Regional Coordinator on this list)

Name and Title of Recipient	Agency	Date of Delivery	Number of Copies/Format of Delivery

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